

**REGULAR BOARD MEETING
@ The Russell Town Hall @ 6:00pm
1/21/2025**

PRESENT:

Supervisor Matthews
Councilor Burnham
Councilor Beachard
Councilor Rowe
Councilor Kerr
Highway Superintendent Meilleur
Town Clerk Darcie Cross

GUESTS:

Morris Jeffries
Larry Denesha
Robert Knox
Connie Bessette
Arlena Dafoe

The meeting was called to order at 6:00 pm by Supervisor Matthews.

PUBLIC DISCUSSION: None

ACCEPTANCE OF THE MINUTES:

A motion was made by Councilor Beachard Seconded by Councilor Kerr to accept the minutes from 12/17/24 as presented by the Town Clerk.

Ayes - 5 Rowe, Matthews, Beachard, Burnham, Kerr
Nays - 0
Motion carried.

TOWN CLERK REPORT: 1-21-2025

December 2024 Report:

2 dog licenses	14.00
Hunting license commission	1.66
0 Marriage License Comm	.00
0 One Day Marriage Officiant	.00
10 Certified copies	100.00
0 Building Permits	.00
0 Impoundment fees	.00
0 donation for community room	.00
Fax and copy money	.00
Total Revenue to Supervisor	\$115.66
<u>Disbursed amounts:</u>	
Ag & Market (spay, neuter program)	4.00
NYS Department of Health	.00

DECALS (Sweep)	<u>28.34</u>
	32.34

Total Disbursed **\$148.00**

I have collected 19.39% of taxes as of 1/21/25.

A motion was made by Councilor Burnham and seconded by Councilor Rowe to accept the Clerk Report as presented.

Ayes - 5 Rowe, Matthews, Beachard, Burnham, Kerr
 Nays - 0
 Motion carried.

BALL FIELD COMMITTEE: None

SUPERVISORS REPORT:

**Supervisor's Report
 January 21, 2025**

1- Financial Report

- Details of all income and expense transactions have been filed with the town clerk.
- Account balances as of January 21, 2025, for the general fund, highway fund, capital improvement fund, and streetlight fund have been filed with the town clerk.

RESOLUTION: # 21 Budget modifications for General 2024.

Increase A1620.4 operations of Buildings by \$289.20 and Decrease A5132.4 Garage and Pit by \$289.20.

Increase A7140.4 Playgrounds and Req. by \$36.61 and Decrease A5132.4 Garage and Pit by \$36.61.

Increase A1110.4 Municipal Court by \$116.04 and Decrease A5132.4 Garage and Pit by \$116.04.

A motion was made by Councilor Beachard and Seconded by Councilor Rowe.

Therefore, the Town Board authorizes the Supervisor to make the budget modifications for General 2024.

Ayes – 5 Rowe, Matthews, Beachard, Burnham, Kerr

Nays – 0
Motion carried.

RESOLUTION: # 22 Budget Modification for Highway 2024.

Increase DA9060.8 Hospital and Medical by \$14,197.81 and Decrease DA5110.4 Garage and Repairs by \$8414.31, Also Decrease DA5130.4 Machinery by \$5783.50.

A motion was made by Councilor Burnham and Seconded by Councilor Kerr.

Therefore, the Town Board authorizes the Budget modification for Highway 2024.

Ayes – 5 Rowe, Matthews, Beachard, Burnham, Kerr
Nays – 0
Motion carried.

RESOLUTION: # 23 Budget Modification for General 2025

Increase A1920.4 Municipal Dues by \$225 and Decrease A1990.4 Contingency by \$225.

A motion was made by Councilor Rowe and Seconded by Councilor Beachard.

Therefore, the Town Board authorizes the Budget modification for General 2025.

Ayes – 5 Rowe, Matthews, Beachard, Burnham, Kerr
Nays – 0
Motion carried.

Dereck C Matthews
Town Supervisor

A motion was made by Councilor Beachard and seconded by Councilor Rowe accepting the supervisor's report.

Ayes - 5 Rowe, Matthews, Beachard, Burnham, Kerr
Nays - 0
Motion carried.

LEGISLATURE REPORT: Larry Denesha

- 2025 Organizational Meeting was Thursday January 2. David Forsythe was reelected as Chairman of the Board was Larry as Vice Chair of Board.
- There is a Proposal to pave additional 35 miles of highway for 2025, above the normal 25-30. Last year there was an additional 44 miles done. The 44 miles cost approximately \$5 million; 35 miles is going to be closer to \$6 million. It will come out of Fund Balance.
- A Resolution has been brought up to call upon the New York State Attorney General to investigate for Petroleum price differentials for potential price gauging. It passed unanimously. Copies will be sent to Attorney General.

A motion was made by Councilor Kerr and seconded by Councilor Burnham to accept the Legislature Report as presented.

Ayes - 5 Rowe, Matthews, Beachard, Burnham, Kerr
Nays - 0
Motion carried.

FIRE DEPARTMENT REPORTS

Russell: Robert Knox

- \$50,000.00 Grant.
- Truck is still down.

A motion was made by Councilor Kerr and seconded by Councilor Beachard to accept the Russell Fire Department report as presented.

Ayes - 5 Rowe, Matthews, Beachard, Burnham, Kerr
Nays - 0
Motion carried.

DeGrasse: None

HIGHWAY SUPERINTENDENT REPORT: Richard Meilleur

Highway Report
1/21/2025

We have spent most of our time maintaining winter roads. All equipment is up and in good shape. We have also been servicing the excavator and chipper.

We have signed the Damage Inventory for FEMA for the July storm. We are working on the FEMA paperwork; it is a process. We have weekly meetings for the storm damage with FEMA.

I would like to thank the men for another safe and productive month.

Richard Meilleur
Highway Superintendent

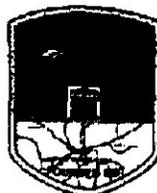
A motion was made by Councilor Rowe and seconded by Councilor Beachard to accept report as presented.

Ayes – 5 Rowe, Matthews, Beachard, Burnham, Kerr
Nays – 0
Motion carried.

HIGHWAY COMMITTEE REPORT: None

AUDIT REPORT:

Town of Russell
P.O. Box 628 * Russell N.Y. 13684
Phone# (315) 347-2358 * Fax # (315) 347-4244



Audit Committee Report
January 21, 2025
audit

Dereck C Matthews
Sandra Burnham

	Vouchers	Total
General	02-16	\$6,971.06 (2024)
	17-35	\$10,621.29 (2025)
	TOTAL	\$17,592.35
Highway	01-17	\$28,802.73 (2024)

	18-28	\$23,635.20 (2025)
	TOTAL	\$52,437.93
Streetlights	01	\$1,109.70

RESOLUTION: # 24
Burnham

Audit Report- Dereck Matthews & Sandra

A motion was made by Councilor Beachard and seconded by Councilor Rowe to authorize paying the bills.

Ayes - 5 Rowe, Matthews, Beachard, Burnham, Kerr
 Nays - 0
 Motion carried.

OLD BUSINESS: None

NEW BUSINESS:

RESOLUTION: # 25

To Approve 6 Hour Workday

A motion was made by Councilor Kerr and Seconded by Councilor Beachard to accept the Contract.

Therefore, the Town Board authorizes the Town Supervisor approve the 6 Hour Workday.

Ayes - 5 Rowe, Matthews, Beachard, Burnham, Kerr
 Nays - 0
 Motion carried.

RESOLUTION: # 26

North Woods Road Memorandum

A motion was made by Councilor Kerr and Seconded by Councilor Burnham to accept the Contract.

Therefore, the Town Board authorizes the Town Supervisor to sign the North Woods Road Memorandum.

Ayes - 5 Rowe, Matthews, Beachard, Burnham, Kerr
 Nays - 0
 Motion carried.

RESOLUTION: # 27 Holding Harmless Agreement

A motion was made by Councilor Kerr and Seconded by Councilor Beachard to accept the Contract.

Therefore, the Town Board authorizes the Town Supervisor to sign the Hold Harmless Agreement.

Ayes - 5 Rowe, Matthews, Beachard, Burnham, Kerr

Nays - 0

Motion carried.

RESOLUTION: # 28 Agreement to Spend Highway Funds

A motion was made by Councilor Burnham and Seconded by Councilor Rowe to accept the Contract.

Therefore, the Town Board authorizes the Town Supervisor to accept Agreement to Spend Highway Funds Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected for the repair and improvement of highways, received from the state for the repair and improvements of highways, shall be expended as follows:

General Repairs. The sum of \$266,455.00 may be expended for general repairs upon 76.99 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof.

Ayes - 5 Rowe, Matthews, Beachard, Burnham, Kerr

Nays - 0

Motion carried.

- Discussed the Veteran's monument. Councilor Beachard brought in a sample brick and information on the bricks for the Veteran's Monument. They are \$19.00 a piece. Veterans that will be eligible are current residents or graduates from Knox Memorial/Edwards-Knox School. Connie & Arlena would like to be part of a committee if there is one.
- Discussed the library roof and the Town Barn building needing repairs.
- Discussed the audit. Supervisor Matthews is going to contact them to see where we are at.
- Discussed property taxes. Arlena had questions assessments.

A motion was made by Councilor Burnham and seconded by Councilor Kerr to adjourn the meeting @ 6:46 pm

All were in favor.

Motion carried.

Respectfully submitted by
Darcie Cross - Russell Town Clerk